# **COMMUNICATIONS INTERN**

# Summary of the role:

The Communications Intern works on all things communications for MiGreat. This includes both creative tasks like writing or filming/editing social media posts, but also supporting the Communications Coordinator and Editorial Lead in administrative tasks like managing community engagement or planning content in Business Manager. The role allows for creativity and flexibility as you are welcome to propose topics you are interested in researching or help out in other teams or projects that you are curious about.

It is possible to do the role as a curricular internship but applicants from all walks of life are encouraged to apply!

#### Tasks:

- Support the Communications Coordinator and Editorial Lead;
- Managing our email inboxes;
- Create videos & posts for our social media pages;
- Manage community engagement including responding to comments & DMS;
- Edit content for our website;
- Contribute to the tri-weekly newsletter;
- Schedule posts on Business Manager as well as on TikTok & LinkedIn.

## What you bring:

You are good at writing and designing engaging content, are independent & proactive in your work and feel connected to MiGreat's voice and mission. You are precise and structured in your work and love to tick off your to-dos before signing off. Fluency in English is required, Dutch is a plus but not necessary.

## **Duration & Compensation:**

September 2025 to January 2026. The start date is flexible. The intern is entitled to a stipend of 100 euros/month for 16-24 hours of work week. You work at the office in Amsterdam at least 1 day a week.



